

Approved Minutes
Nevada State Emergency Response Commission
Planning and Training Subcommittee Meeting
Professional Engineers & Land Surveyor's State Board
1755 E. Plumb Lane, Ste 130
Reno, Nevada
October 7, 2004

Members Present

Carolyn Levering
Steve Tognoli
Marge Gunn via phone
Richard Brenner, Ex-Officio

Absent Members

Lou Buckley
James Hawke
Neil Miller

Guests

Stacey Giomi
Craig Nixon
Joe Curtis
John Helmreich
Dennis Pinkerton
Steve Maison
Jeff Page
David Bowman

Staff

Karen Kennard
Bruce Ferrel
Glade Myler
Cheryl Folkers

I. Call to Order

Carolyn Levering, Chair, called the meeting to order at 9:20 a.m. No action can be taken due to a quorum not being present.

II. Introduction

Members, guests and staff introduced themselves as shown above.

III. Old Business

A. Approval of the February 25, 2004 meeting minutes

A quorum was not present to approve the minutes from the February 25, 2004 meeting.

IV. New Business

A. Discussion to determine what training will be provided by State Fire Marshal's Office or provided with SERC funds and to establish process and timelines

Karen Kennard, Executive Director of SERC, stated the Legislative and Policy Committee referred this subject to the Planning and Training Subcommittee. Currently the LEPCs request training through the Fire Marshal's Office, if the Fire Marshal denies the training the LEPCs can ask SERC to fund the training with a letter from the Fire Marshal stating they are unable to fund the training. At the Legislative and Policy Committee it was suggested to have a timeline for the LEPCs to request training from the Fire Marshal's Office. There was discussion to have the LEPCs not go through the Fire Marshal's Office for courses they do not offer routinely. There was also discussion on checking the credentials on a trainer and who should be responsible for making sure the trainer is qualified. It was suggested if the

hazmat training fund is not used for the fiscal year to use the left over funds to supply the LEPCs with the training they are requesting. There was no action taken on this item due to no quorum.

B. Discussion pursuant to direction of SERC to revise exercise form previously approved by the Planning and Training Subcommittee. SERC recommends making a one page form and allowing LEPCs to choose whether to use entire FEMA form or the one page form.

At a prior meeting the Subcommittee recommended using the exercise form as is to the Funding Committee, the Funding Committee recommended the form to SERC for approval. The SERC recommends making a one page form for the LEPCs and give them a choice. Mr. Brenner suggested changes to the form to make it one page. Staff will work with Mr. Brenner to make changes to the current form. There was no action taken on this item due to no quorum.

C. Discussion/Recommendation/Review of USDOT Hazardous Material Emergency Preparedness Grant application

Ms. Kennard stated the grant is \$154,493 for both planning and training. There are funds to cover all the requests for the planning. There is not enough funding to cover all the training requests. There is \$130,000 in requests and only \$87,000 available. Jeff Page from Lyon County cut his request for attendance to Hazmat Expo in half. Bruce Ferrel, SERC, stated if the requests were adjusted to have two per car, pay \$49.05 per night for lodging for the rooms, adjustments to the registration, meals which were included with the conference were deducted from the per diem, the total grant request can be reduced by \$11,767 from the total requested of \$130, 886. Also, with the adjustment made for Lyon County another \$3,586 will be deducted. The total request would be \$115,532 after the deductions. If the attendees were required to share a room there would be another savings of \$14,568. With all the deductions this would leave a shortage in funding by \$12,975. Ms. Levering stated Clark County had reviewed their request for the LEPC membership registrations for 125 attendees which include breakfast, and will reduce their request by \$12,975 to cover shortage to make sure all training requests are met. Clark County will utilize staff time contributions in the planning of the conference as an in-kind match towards covering registrations for LEPC members. Clark Countys' goal is to make sure everyone in the State of Nevada is able to attend this conference. Ms. Levering requested any awarded but unspent grant funds for the conference be awarded in a supplemental award to Clark County to help fund the conference. There was no action taken on this time due to no quorum.

V. Public Comments

Joe Curtis commended Clark County for their generosity with their grant request.

VI. Adjournment

The meeting was adjourned at 10:30 a.m.